



**Pendleton Parks and Recreation**  
**RECREATION PROGRAM**  
**Application for Financial Assistance**  
 For Ages 17 and under

**Your Name** \_\_\_\_\_  
First Last

**Children's Names:** \_\_\_\_\_

**Address** \_\_\_\_\_  
Street City State Zip

*APPLICANT MUST LIVE WITHIN THE PENDLETON CITY LIMITS TO BE ELIGIBLE*

**Best # to call:** \_\_\_\_\_ **email:** \_\_\_\_\_

**Income documentation REQUIRED – see reverse for program guidelines.**

- Most recent Federal tax form
- DHS printout
- other (specify) \_\_\_\_\_  
(check type of income documentation provided)
- I have provided a completed registration form for each child applying for an award.

**SCHOLARSHIP INCOME LIMITS**

**50% AWARD INCOME LIMITS**

2017 HHS POVERTY GUIDELINES	
Number of People in Family	Gross Household Income
	48 contiguous States and DC
1	\$12,060
2	\$16,240
3	\$20,420
4	\$24,600
5	\$28,780
6	\$32,960
7	\$37,140
8	\$41,320
Each additional household member add:	+\$4,180

Number of People in Family	Gross Household Income	
	Annual	Monthly
1	\$15,678	\$1,307
2	21,112	1,759
3	26,546	2,212
4	31,980	2,665
5	37,414	3,118
6	42,848	3,571
7	48,282	4,024
8	53,716	4,476
Each additional household member add:	+\$5,434	+\$453

*I certify that I have read and understand the requirements to receive financial assistance for recreation activities, that I have provided accurate information about my income and family, and that I am eligible for this assistance.*

\_\_\_\_\_  
Signature Date

**Application is not valid without signature and income documentation.**

**Mail or bring form, docs & payment to: Pendleton Parks and Recreation, 865 Tutuilla Rd, Pendleton, OR 97801**

**FOR OFFICE USE ONLY:**

Received by: \_\_\_\_\_  
 Reviewed by: \_\_\_\_\_

Approved Yes \_\_\_\_\_ No \_\_\_\_\_  
 Applicant Notified: \_\_\_\_\_  
Date/Initial

Pendleton Parks and Recreation is pleased to offer financial assistance to individuals or families who may not be in a position to participate due to financial hardship. Funding is available for those persons who qualify by filling out this one page form. Applicants may include a letter for further explanation of unusual circumstances.

Pendleton Parks and Recreation offers two financial assistance programs:

- Scholarship Program:** one \$50 scholarship per youth per brochure, to be used for one or more classes, or,
- 50% Assistance Program:** 50% discount on classes up to \$50 per youth per brochure.

Pendleton Parks and Recreation will review applications and determine which, if either, of the programs a youth may be eligible for, and notify the applicant.

**BOTH PROGRAMS REQUIRE A MINIMUM OF \$5 PAYMENT PER CLASS.**

**50% AWARD EXAMPLE**

Class	Class Fee	50% Award	You Pay	Award Balance
Pee Wee Picassos	\$15.00	\$7.50	\$7.50 (incl. \$5 min.)	\$42.50
Gymnasts 1	\$78.00	\$39.00	\$39.00	\$11.00

**SCHOLARSHIP EXAMPLE**

Class	Class Fee	Scholarship	You Pay	Award Balance
Pee Wee Picassos	\$15.00	\$10.00	\$5.00 (incl. \$5 min.)	\$40.00
Gymnasts 1	\$78.00	\$50.00	\$28.00	\$0.00

- Income documentation showing total household income and # in family is REQUIRED. See definitions below.
- A Federal income tax form filed in the current year or a DHS printout are preferred documentation. If you are receiving any benefits from DHS (such as food stamps), they will provide a 3-page print out that meets our documentation requirements.
- A completed program registration form for each child must be submitted with application indicating which classes are being requested, in order of preference.
- Student is not officially enrolled in any class until payment is received.
- Financial qualification does not automatically equal an award.
- All awards are dependent upon available funding and not all programs are eligible for assistance.
- A new application is needed for each brochure cycle. We currently print three brochures each year, spring/summer, fall/winter and winter/spring.

**DEFINITIONS**

**“Family”** means head of household and spouse or partner, children of either, and any other persons who are claimed on the head of household’s most recent Federal tax form. This includes domestic partnerships and civil unions.

**“Income”** means gross income, including overtime, before deductions for income tax, employee’s social security taxes, insurance premiums, bonds, etc. (Form 1040, line 22; Form 1040A, line 15; Form 1040EZ, line 4)

**Income Includes:** Cash from salary (including overtime), wages, fees, net income from farm and non-farm self-employment, social security (incl. SSI for disabled individuals), dividends or interest on savings or bonds, estates, trusts, or net rental income, public assistance or welfare payments, unemployment compensation, government civilian employee or military retirement payments, or veteran’s payments, private pensions or annuities, alimony or child support payment, and regular contributions from persons not living in the household.